

County of Loudoun  
Department of Parks, Recreation and Community Services  
**AUTHORIZATION TO GIVE MEDICATION**

Minimum standards for Licensed Child Care Centers provide that prescription drugs shall be given to a child only with the parent's or guardian's written consent. Prescribed drugs shall be given to a child only in accordance with the following procedures.

- a. Medication must be in it's authentic, original prescription bottle with prescription label.
- b. The parent must complete this form (or provide a note containing all information requested on this form) to the site supervisor for each separate medication given.
- c. All medication must be logged on this form.
- d. All medication must be kept in a locked container.
- e. Medication must be brought to program daily when needed and must go home with the child each evening. Do not leave medication overnight at the program

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Child's Name \_\_\_\_\_ Date \_\_\_\_\_

Childcare Site \_\_\_\_\_

Loudoun County Parks, Recreation and Community Services has my permission to administer the following drugs and/or medication to the child named above.

Drug Name and/or Prescription # \_\_\_\_\_

Doctor's Name \_\_\_\_\_

Dosage to be given \_\_\_\_\_ Time/Times to Give \_\_\_\_\_

Special Instructions \_\_\_\_\_

This authorization is effective until \_\_\_\_\_  
(not over 5 days)

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Phone Numbers

Home \_\_\_\_\_ Work \_\_\_\_\_

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**MEDICATION LOG**

Record of receiving, dispensing, and returning medication.

Date	Medication Name	Date RX Received	Time RX Dispensed	Amount RX Dispensed	Any Adverse Reaction?	Any Medication Error?	Date RX Returned	Staff Initial